

Kelleys Island Council

Minutes of the Special Council Meeting

January 14, 2013 at

2:00 pm at the Municipal Building on Addison Street

AGENDA: Reading of minutes & legislation, airport manager, employee raises, water intake

1. Mayor Paine calls council to order and roll call is taken. Present are Seeholzer, Feyedelem, Marchky and Ritchie. Absent are Finger and Kaminski.

2. All rise and recite the Pledge of Allegiance to the Flag.

3.5 Discussion and/or amendments to the December 8, 2012 council minutes. Motion to accept the minutes as written made by Seeholzer, second by Marchky, all in favor; motion carried.

(next ordinance is 1 ; next resolution is 1)

9. First Readings

9.1 ORDINANCE NO. 2013-O-_____: AN ORDINANCE ENACTING AND ADOPTING THE 2012 S-17 SUPPLEMENT TO THE CODE OF ORDINANCES FOR THE VILLAGE OF KELLEYS ISLAND, OHIO, AND DECLARING AN EMERGENCY.

Brown says that the Mayor and the Zoning Inspector have both reviewed the supplement and found it to be accurate. It is normally passed under suspension of rules and as an emergency, but since there are not enough members of council in attendance at this meeting, it was put on the agenda as a first reading.

10. Second Readings

10.1 ORDINANCE NO. _____: AN ORDINANCE ENACTING WATERCRAFT DOCKAGE TAX

IN THE VILLAGE OF KELLEYS ISLAND, OHIO. (INTRODUCED BY: MAYOR KYLE PAINE)

Seeholzer says the legislation says the Mayor will appoint the members of the appeals board and she asks what criteria is needed to serve on the appeals board. Brown says that if council wants criteria, then the legislation may have to be changed to include the criteria. Mayor Paine says that he would suggest that a person would be a voter here and not own a dock. Seeholzer asks if you want just anyone, or if you want them to be a resident or voter on Kelleys Island. Mayor Paine suggests that the appeals board be staffed by members who are registered voters on Kelleys Island and who do not own a dock.

11. Third Readings & Emergencies

11.1 ORDINANCE NO. 2013-O- 1 : AN ORDINANCE APPROVING A CHANGE OF ZONING FOR

PARCEL #54-01871.000 IN THE VILLAGE OF KELLEYS ISLAND, OHIO. (INTRODUCED BY: MAYOR KYLE PAINE)

Motion to pass, made by Ritchie, second by Marchky;

Roll call: Seeholzer- yes, Feyedelem- yes, Finger (absent), Kaminski (absent) , Marchky- yes, Ritchie- yes; motion carried.

12. Items from the Mayor

12.1 Mayor Paine says that he had a meeting this morning with employees. The cost of living raise for this year would be 1.6%. Since the cost of living was less than he thought it might be, he is going to let it stand. If the CPI had been higher, Mayor Paine said that he might have considered making a change.

Seeholzer brings up the subject of overtime. To be fair, Seeholzer suggests that there should not be regular overtime. Some employees, McNeal specifically, takes off time when they have overtime to even out the hours, thus saving the village money. Seeholzer wants to prove to the public that the village is watching overtime hours. She does not want some people working overtime and others working less. During discussion Seeholzer is told that she needs to speak to whoever is the manager in a department, for instance for streets and water it would be Scott Stevenson. Seeholzer says that she has information to share. Brown explains that during the past administration an overtime policy was in place which was that there would be no overtime unless it was approved prior by the supervisor and if there were extra hours worked at the beginning of a work week, then, if possible, the employee was supposed to take off hours at the end of the work week to even out the hours to prevent overtime. Seeholzer continues that the vote for the General Fund levy was close and she wants to prove to the people that the council is trying to watch expenses and cut down on expenses. The Police Chief says that they try not to have overtime. Seeholzer says that she spoke with Officer Craig and he said that sometimes he is called directly when not on duty and maybe that call could get passed to the officer on duty instead of calling Craig out. Chief Ehrbar says that when someone else is on duty, then the officer on duty should get the call and usually the officer on duty does get the call. Seeholzer says that in other places employees have foregone the CPI raises and she thinks that the village should consider it. Mayor Paine says that raises can be discussed next year again.

13. Items from Council

14. Old Business

14.2 policy on driving rules- suggested by PEP loss control visit- Streets and Sidewalks met on the topic and decided to suggest the following:

- a. motion to pass the policy
- b. motion to include the policy in the employee manual
- c. motion to put a copy of the policy in every village vehicle

Motion to adopt the policy on driving rules, made by Feyedelem, second by Marchky; all in favor; motion carried.

Motion to include the driving policy in the employee manual, made by Feyedelem, second by Ritchie; all in favor; motion carried.

Motion to put a copy of the driving policy in every vehicle that the village owns, made by Feyedelem, second by Seeholzer; all in favor; motion carried.

14.3 water intake- repayment of loan: Brown explains that she tried to get money from grants and other low interest loan agencies, and banks. It turned out that our regular bank gave us the best deal. The bank cannot go any further to secure the loan money needed for the project until the bank has something formal about how the loan will be repaid. The bid opening is Wednesday and it will take the bank several weeks to finish the loan paperwork. We have to give them a loan amount yet, based on the final bid that is accepted, and something formal about how the loan will be repaid. Motion to spread the cost of the replacement of the water intake across the water users, for up to ten years, made by Seeholzer, second by Ritchie; all in favor; motion passed.

15. Public Participation for people interested in addressing council.

15.1 Leslie Korenko, Beach Rd., asks if the Water dept. plans to have a fee for new customers ? And if money will be set aside in a capital improvement fund. During discussion after her question, Ritchie responds that for the next 10 years every water bill would have the additional charge on it pertaining to the water intake project. Scott Stevenson adds that the bid opening is Wednesday in Mentor at the offices of CT Consultants. Stevenson will attend. There will be two bid openings at the same time, one for the water intake and one for the Sweetbriar Road Project. Stevenson will bring back or fax the bid tabulation to the village office. Seeholzer reminds council that they had previously passed a policy that all bid openings would happen at the Village of Kelleys Island office. Mayor Paine responds that the timing originally was good for opening the bids, but now we have no boats. That's the reason he let the bid be opened at CT's offices.

16. New Business

16.1 Airport Manager: Mayor Paine says that the salary for the Airport Manager is more than the village had done in the past and even if the FAA is paying a portion of the salary, the village is losing match money for the FAA grant. Mayor Paine says that Rob Quinn has been doing a good job, but that he feels the need to decrease costs is overwhelming in his mind. By 2015 the projected local cost was around \$75,000. Every \$50,000 to \$60,000 is more that the village can get done. The Mayor says that he spoke with Rob Quinn and told him that he felt he had to cut costs. Mayor Paine said that he asked Quinn to stay on as a consultant but without pay and Quinn did not want to do that. Mayor Paine thinks that to make maximum use of the FAA grants, the work should be done by the Mayor and Council Members. Mayor Paine says that he has already asked Tom McNeal to collect the money and check the airport grounds. Council Member Ritchie says that he spoke with the Mayor and he volunteered to interact with the FAA and do the work that Quinn was doing with the FAA. Mayor Paine wants to vacate the position of Airport Manager for 2013 and he says that he will assume more of the responsibility for the airport and the FAA project. Motion to support Mayor Paine's position to have the Airport Manager position vacant for 2013, made by Ritchie, second by Marchky; all in favor; motion carried.

Motion to excuse Finger and Kaminski because the special meeting came up too suddenly for them to adjust their calendars, made by Seeholzer, second by Ritchie; all in favor; motion carried.

Seeholzer continues that we all make plans around the dates for council meetings. She would like to keep to the regular dates and consider a recess of meetings in January and February.

Marchky thinks there should be monthly meetings.

17. Motion to adjourn, made by Marchky, second by Ritchie, all in favor; motion carried.

(adjourned at 2:40 pm)