

Minutes for the January 14, 2012 Regular Council Meeting
10:00 am at the Town Hall on Division Street

1. Mayor Paine calls council to order and roll call is taken. Present are M. Feyedelem, G. Finger, L. Marchky, G. Ritchie, and P. Seeholzer. Absent is D. Kaminski.
2. All rise and recite the Pledge of Allegiance to the Flag.
- 2.5 Motion to excuse Kaminski because of work obligations, made by Finger, second by Marchky, all in favor; motion carried.
- 2.75 Motion to nominate Gary Finger to be president pro tem of council, made by Ritchie, second by Seeholzer; all in favor; motion carried.
3. Discussion and/or amendments to the December 10, 2011 council minutes. Motion to accept the minutes as written, made by Seeholzer, second by Feyedelem; all in favor; motion carried.
5. Discussion of Pay Ordinance No. 1112. Motion to approve, made by Seeholzer, second by Feyedelem; RC: Feyedelem- yes, Finger- yes, Kaminski (absent), Marchky- yes, Ritchie- yes, Seeholzer- yes; motion carried.

7. Committee Reports

- 7.A. Police- Chief Ehrbar reports that in December and part of January 5 reports were filed; there were 119 phone calls; 225 house checks were done; and there were 2 assists for vehicle lockouts. Chief Ehrbar welcomes Mayor Paine and new member of council Greg Ritchie.
- 7.B. Safety Committee- M. Feyedelem reports that the Committee met and discussed several issues that were of interest for all the safety forces and these will be pursued in the spring to try to get some of them resolved.
- 7.C. EMS- Hiller reports that there was one run in December.
- 7.D. Fire Dept.-Chief Hostal reports that there have been no runs. The Fire department removed the holiday decorations from the downtown park.
- 7.E. Finance- P. Seeholzer reports that Finance and the Safety Committees have had separate meetings and have decided to implement a loose connection that was in an ordinance, which is that EMS is under the Fire Dept. The Fire Chief, members of EMS, and members of the Fire Dept. were consulted and all felt it was a good idea. Seeholzer asks for a motion to reiterate that EMS falls under the Fire Dept. Ritchie asks if anyone has spoken with St. V's. Mayor Paine responds that a meeting has been scheduled with them. Seeholzer clarifies that this relationship is already in an ordinance, but that it has been a loose connection. Seeholzer adds that the relationship is for administrative purposes, EMS would not take direction from the Fire Department. **Motion to support the administrative relationship of EMS being under the Fire Dept.**, made by Marchky, second by Finger; all in favor; none opposed; motion carried. Seeholzer continues that there were also discussions about a small additional levy for EMS and a small levy for the Police. Last month the Finance Committee was given permission to review another potential health care provider, which they did, and found it wouldn't work out and so stayed with the one the village had last year.
- 7.F. Lands & Buildings- G. Finger has no report.
- 7.G. Airport- Mayor Paine says that he met with Novak and Rob Quinn and started to look over the airport project. Paine continues that there is still more to look over.
- 7.H. Planning Commission- G. Finger reports that no meetings are scheduled.
- 7.I. Design Review Board- Mayor Paine asks Sennish if there is anything to report and she says she has nothing to report.
- 7.J. Board of Zoning Appeals- G. Finger reports that there have been no hearings.
- 7.K. Transfer Station- Marchky reports that all the dumpsters are empty and the Village Administrator has done a good job of cleaning up the area and getting rid of old scrap equipment. The Transfer Station is on winter hours: Mon-Wed-Fri from 11:00 am to 3:00 pm.
- 7.L. Village Administrator- Stevenson reports that maintenance was done on a filter at the Water Dept. Maintenance is starting to tear down the Byrne house. Anyone that wants to look inside at any furniture left there should contact Scott Stevenson. Stevenson met with the Oberlin Streets and Maintenance Dept. to investigate their use of an emulsion truck. They purchased one and are using it. They felt that it saved them money. Based on the cost of the unit, we spent about half the cost last year on the emulsion work.
- 7.M. Streets & Sidewalks- Marchky talked with our Maintenance Dept. about street areas that need resurfacing more than patching.
- 7.N. Park Board- James Erne says that they have not had any meetings recently. Recently he received documents about the Huntley and Quinn preserves. Acquisition of the properties is moving along. The Park Board would like ideas of what to do at Memorial Park especially now that trees have been removed.
- 7.O. Mayor's Financial Report- Mayor Paine says that the Mayor's Court report is in council's packets.
- 7.P. Legal- D. Lambros explains that an amendment is needed for the ordinance under # 9.2 today: the stipend for on call should be \$100 per pay period, instead of the \$200 per pay period as it currently reads. It used to be \$200 a month, but was changed to coincide with the pay periods.
- 7.Q. Treasurer's Report- C. Brown reports that Members of Council have the usual Treasurer's and Fund reports in their packets. All the permanent hourly and salaried workers, except elected officials, Magistrate, and Solicitor, received a CPI raise of 3.3% for 2012. That is based on Council's selection to use the CPI-U Midwest all items statistic from the U.S. Department of Labor. Brown is still gathering the documents needed to apply for the rest of the ODNR capital grant money for the Public Restroom construction. Some plans are still needed and should come soon and a few other things are still needed. In May the International Institute of Municipal Clerks has its conference. Brown attends this conference every 5 to 6 years. It is usually not in Ohio and Brown pays the transportation, usually airfare, and asks the village to pay for the conference/educational sessions and necessary lodging expenses. The 2 classes Brown would like to take would cost about \$295, plus approximately \$483 for lodging for 3 nights at the least expensive conference hotel, plus a little more for food, around \$850. Brown adds that she is requesting this early so that she can get her airline reservation made. **Motion to authorize the class fees, lodging, and food costs for Brown to attend the conference**, made by Seeholzer, second by Finger; all in favor; none opposed; motion carried.

9. First Readings

- 9.1 **ORDINANCE NO. 2012-O- 1 : AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH A COLLECTION AGENCY TO COLLECT DELINQUENT MONIES OWED TO THE KELLEYS ISLAND**

MAYOR'S COURT. (INTRODUCED BY: MAYOR KYLE PAINE)

Motion to suspend the three reading rule, made by Finger, second by Marchky; RC: Feyedelem- yes, Finger- yes, Kaminski (absent), Marchky- yes, Ritchie- yes, Seeholzer- yes; motion carried.

Motion to pass, made by Seeholzer, second by Feyedelem, RC: Feyedelem- yes, Finger- yes, Kaminski (absent), Marchky- yes, Ritchie- yes, Seeholzer- yes; motion carried.

9.2 ORDINANCE NO. 2012-O- 2 : AN ORDINANCE AMENDING SECTION 34.03 (D) OF CHAPTER 34 ENTITLED DEPUTY MARSHALS AND POLICE OFFICERS. (INTRODUCED BY: MAYOR KYLE PAINE)

Motion to amend the legislation to change the "\$200 per pay period" to "\$100 per pay period", made by Seeholzer, second by Feyedelem; all in favor; motion carried.

Motion to suspend the three reading rule, made by Feyedelem, second by Seeholzer; RC: Feyedelem- yes, Finger- yes, Kaminski (absent), Marchky- yes, Ritchie- yes, Seeholzer- yes; motion carried.

Motion to pass as amended, made by Feyedelem, second by Seeholzer, RC: Feyedelem- yes, Finger- yes, Kaminski (absent), Marchky- yes, Ritchie- yes, Seeholzer- yes; motion carried.

10. Second Readings

11. Third Readings & Emergencies

11.1 ORDINANCE NO. 2012-O- 3 : AN ORDINANCE AMENDING THE ANNUAL APPROPRIATIONS FOR THE VILLAGE OF KELLEYS ISLAND, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2012, AND DECLARING AN EMERGENCY. (requested by Treasurer)

Brown explains that there will be a movement of money into the village and out of the village, anticipated in February, to purchase those park lands. Because the village is on temporary appropriations the Clerk-Treasurer could not make those movements without council's appropriation. Ritchie asks some questions: Apparently the village is getting 2 grants and one of them is a reimbursable grant. Ritchie continues to re-state the movements of the monies through the process in the legislation and then asks how the reimbursable grant will be repaid. Brown responds that it will be repaid from the loan made to the village as stated in the ordinance. Ritchie then summarizes to say that the village will not be spending any money. Brown responds that the village should not be spending any money.

Motion to suspend the three reading rule, made by Seeholzer, second by Finger; RC: Feyedelem- yes, Finger- yes, Kaminski (absent), Marchky- yes, Ritchie- yes, Seeholzer- yes; motion carried.

Motion to pass, made by Finger, second by Feyedelem, RC: Feyedelem- yes, Finger- yes, Kaminski (absent), Marchky- yes, Ritchie- yes, Seeholzer- yes; motion carried.

Solicitor Lambros asks Mr. Erne to make sure that the tax exemption certificates are filed with the Clerk-Treasurer to be filed with the county.

11.2 RESOLUTION NO. 2012-R- 1 : A RESOLUTION SUPPORTING THE HEALTH OF LAKE ERIE AND PETITIONING THE GOVERNOR OF THE STATE OF OHIO TO IMPLEMENT ENVIRONMENTAL PROTECTIONS FOR LAKE ERIE. (INTRODUCED BY: COUNCILWOMAN SENNISH in 2011)

The Clerk-Treasurer explains that council has a top sheet with comments from Commissioner Schade on the legislation. His comments have been incorporated into the legislation. This has been moving through council since last year.

Motion to pass, made by Finger, second by Seeholzer; RC: Feyedelem- yes, Finger- yes, Kaminski (absent), Marchky- yes, Ritchie- yes, Seeholzer- yes; motion carried.

12. Items from the Mayor

12.1 Mayor Paine thanks Rob Quinn and Mary Sennish for their great service to Kelleys Island.

Mayor Paine says that he met with Novak and Rob Quinn about the airport grants and plans to improve the airport.

Mayor Paine has some appointments:

Jack Hostal has been acting Fire Chief and with Jack's permission Paine would like to make him the Fire Chief. Mayor Paine appoints Jack Hostal as Fire Chief and asks for council's support. **Motion to approve the appointment**, made by Seeholzer, second by Marchky; all in favor; motion carried.

Mayor Paine makes Council Committee assignments, the first named is the Committee Chair:

- Administrative Committee- all of council
- Airport Committee- Greg Ritchie and Gary Finger
- Finance Committee- Pat Seeholzer and Michael Feyedelem
- Lands & Buildings Committee- Gary Finger and Pat Seeholzer
- Rules of Council- all of council
- Safety Committee- Mike Feyedelem and Lance Marchky
- Streets and Sidewalks Committee- Lance Marchky and Dennis Kaminski
- Transfer Station- Dennis Kaminski and Greg Ritchie

Mayor Paine further appoints Scott Stevenson to the Planning Commission and Rob Quinn as Airport Manager. Solicitor Lambros says that the appointments need a concurrence of council. Council is queried and all respond in the affirmative.

12.2 Airport Manager Position Description

Mayor Paine asks Clerk Brown to read the Airport Manager Position Description out loud. Solicitor Lambros requests an amendment that was discussed- that the Airport Manager could have a designee check the airport grounds, as long as the Mayor approves of the designee. **Motion to accept the Airport Manager Position Description with the amendment**, Made by Seeholzer, second by Ritchie; all in favor; motion carried.

Lambros reminds Mayor Paine that council has to set the compensation for the Airport Manager position as none is set now. An annual salary of \$6,000 was discussed and it would be paid from FAA reimbursements. There will be no out-of-pocket expense for the village. **Motion to make the annual Airport Manager salary \$6,000**, made by Finger, second by Seeholzer; all in favor; motion carried.

13. Items from Council

13.1 Ritchie would like the agenda changed to add a summary of legislation under the title. There is no discussion and Lambros says that council can discuss it and bring it up at the next meeting.

13.2 Ritchie wants to designate a council meeting or a working meeting to review the financials of the General Fund and the Water Fund in 2011. Solicitor Lambros says that council can discuss and add the summary of the legislation if they desire. He adds that a special meeting or a work session can be called at any time by 3 council members, and the date made ahead of time so it can be posted. Ritchie continues that he would like the public to know in advance of the meeting so they can attend and would like it in April when more people are here. A council member adds that meetings are always posted ahead. Finger says then it could be a workshop or a council meeting. Lambros responds that one should not be confused about a "workshop" because technically if you have three council people, you have a meeting that has to be posted. Lambros adds that if it is a special council meeting the agenda has to be posted in advance. Village Administrator Stevenson asks if the public could come to the office and receive that information. Clerk-Treasurer Brown responds that it is all public information and the information is available from her at the office. Brown adds that all the meetings are posted for the public. Marchky adds that the council used to get monthly reports about the Water Dept. after the Board of Trustees monthly meeting, and he asks if the Village Administrator could give a similar report. Marchky adds that maybe it could be a quarterly meeting or report, given by the Village Administrator.

14. Old Business

15. Public Participation for people interested in addressing council.

15.1 Leslie Korenko likes the idea of a Water Dept. report, but suggests it be a council report and handled like a committee report.

15.2 Leslie Korenko says that she sent survey proof and photographic proof showing the trailer encroachment to Solicitor Lambros and she has been waiting for a response. Solicitor Lambros said that he had responded to the request, but the letter has recently been returned to his office as "unclaimed". He used the address on Mrs. Gaither's letter. Korenko gives the solicitor a different address.

16. New Business

17. Motion to adjourn, made by Finger, second by Seeholzer; all in favor; motion carried.